



## Maintenance Worker Full-time

Job Title: Maintenance Worker  
Reports to: Maintenance Supervisor  
Hours: Monday - Friday 7 AM - 3 PM

### Job Requirements:

- Have some knowledge of building maintenance and a willingness to learn
- Knowledge of the use of hand tools, power tools, and small machinery
- Carry out assigned duties including working with other departments.
- Maintain the interior and exterior of all on-campus and off-campus buildings
- Maintain a safe and secure campus
- Assist in snow and ice removal, including shoveling snow
- Assist on the grounds or within the Building Services Department
- Assist in other duties as directed by the Facilities Director & Maintenance Supervisor
- Required to be on-call on a rotating schedule with other team members
- Flexible schedule to be able to attend to Maintenance issues
- Will be required at times to work additional hours, including weekends and some holidays

### Physical Requirements:

- Must be able to stand for long periods of time
- Must be able to lift 75 lbs. or greater
- Must be able to work on ladders and in areas elevated from the ground
- Ability to receive and follow general instructions
- Capable to work under pressure
- Capable of working alone and with others
- Strong communication skills to diagnose problems and generate solutions
- Must be able to solve problems as needed
- Must be able to complete assigned tasks in a timely manner

### Safety Requirements:

- Must observe work safety practices
- Use of Personnel Protective Gear is required when needed
- Report any safety issues

Job Type: Full-time with benefits

Hourly Rate: \$16.00 to \$18.00 per hour depending on experience

Please send your resume to [awhite@winchendon.org](mailto:awhite@winchendon.org)

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